



Community Engagement Coordinator

Join an empowered team that is making a difference in our community! Are you passionate about Inclusion, and looking for a way to make a difference? Come work for a locally recognized non-profit working to increase access to banks and credit unions. Come lead the Pierce County coalition looking working out increase access to vital financial assets – a local partnership between public officials; financial institutions; and community organizations working to advance change and improve the financial stability of individuals and families. In addition to connecting people to safe and affordable bank accounts, The Pierce County Asset Building and Bank On Coalition also works to raise public awareness, foster inclusive access to tangible assets, target outreach to the unbanked and underbanked, and expand access to financial education.

Responsible for realizing the vision of Coalition, overseeing day-to-day operations, and increasing the number of Bank On Certified accounts in Pierce County. An employee of Sound Outreach, the Community Engagement Coordinator is also part of a state and national initiative of coordinators working to make significant advancements in local banking access efforts and at the same time generating best practices for other coalitions around the country.

COMPENSATION PACKAGE

Starting salary range: \$48,000-60,000/year, dependent on qualifications. Benefits include a comprehensive health care package, 18 days of vacation/sick days (PTO), 9 paid holidays plus the week between Christmas and New Year's Day, and optional matching 403(b).

DUTIES & RESPONSIBILITIES

- Coordinate the Pierce County Asset Building and Bank On Coalition. Recruit members, organize events, plan meetings, facilitate discussions, and facilitate partnerships.
- Cultivate new and existing relationships with local, regional, and national partners including city, county, and state officials; banks and credit unions; community organizations; researchers and advocates; and banking regulators.
- Work with financial institutions that do not yet offer nationally certified products that meet the [Bank On National Account Standards](#) to achieve certification.
- Identify and cultivate opportunities to incorporate banking access into existing social service programs. Meet with senior staff within municipal agencies, financial institutions, and community-based organizations to develop and advance local coalition initiatives.
- Serve as a resource to the community around banking and financial empowerment issues.
- Leverage opportunities for financial support and in-kind and pro bono support for the program.
- Foster communications and outreach strategies of the Coalition to reach unbanked and underbanked residents. Incorporate public service messages to encourage the opening of safe and affordable accounts.
- Coordinate forums and manage external relationships to communicate the value and mission of the program.

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- Manage the day-to-day business of Coalition including planning and tracking, budgeting, reporting, and record keeping.
- Track, analyze, and report data about Coalition activities.

REQUIRED EXPERIENCE / SKILLS

- Minimum of four years' experience in community organizing, coalition management, or multi-sector collaboration.
- Familiarity and/or lived experience with challenges facing unbanked/underbanked individuals.
- Experience with public speaking.
- Advanced interpersonal and communication skills with the ability to work closely with a wide range of constituents, including comfort leading meetings with senior-level staff within municipal agencies, financial institutions, government partners, funders, and community-based organizations required.
- Excellent written and presentation skills are required.
- Must be comfortable taking initiative to solve problems and reach solutions, both independently and in a team environment.
- Ability to problem solve and to proactively seek solutions.
- Attention to detail and strong organizational skills.
- Ability to work onsite, and remotely, and attend community events, including on evenings and weekends. Ability to travel nationally and locally as needed.

PREFERRED EXPERIENCE / SKILLS

- Bachelor's degree in business, social science, public administration, or finance preferred. Candidates without a four-year degree can substitute four additional years of relevant professional experience.
- Deep relationships/networks with the community, including financial institutions, community-based organizations, and local government strongly preferred.
- Familiarity with financial empowerment issues including banking, mainstream financial products, and the Community Reinvestment Act.
- Experience in grant writing/budget management.
- Knowledge of Puget Sound community service organizations.

TO APPLY

If you believe you are the right match for this opportunity, please apply by uploading your cover letter and resume to info@soundoutreach.org. In your cover letter, please tell us why you are the right person for the job. This position will remain open until filled.

WHO WE ARE

OUR TEAM

Our ability to deliver outstanding results for our clients starts with our team of smart, capable, financial counselors, employment coaches, and program managers.

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As unique as we are as individuals, we share a mutual passion for Pierce and King Counties and do excellent work for our clients and community partners.

OUR MISSION

Sound Outreach provides compassionate guidance and beneficial tools for individuals and communities to move from financial insecurity to financial wellness and prosperity.

OUR VISION

Financially knowledgeable and secure Pierce County households with the ability and confidence to grow wealth and pass it along to the next generation.

OUR VALUES

Economic Justice – Trust – Innovation – Collaboration

Sound Outreach is an equal opportunity employer, and we strive to reflect the wide-ranging diversity of the Pierce County community we serve. We recognize, respect, and work to foster a culture of diversity and celebrate our employees' multiple identities, including age, color, race and ethnicity, gender identity or expression, language, physical ability, religion, sexual orientation, socio-economic status, and veteran status. We strongly encourage those who share these values, particularly candidates of color and those from other underrepresented groups, to apply.

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